

**State of Connecticut  
Department of Developmental Services**

**Policy No.:** I.G.PO.002

**Issue Date:** March 1, 2002

**Subject:** Private Agency Vacating Licensed Residential Facilities

**Effective Date:** March 1, 2002

**Section:** Contracted Services

**Approved:** /s/Peter H. O'Meara/KdP

**A. Purpose:**

It is the policy of the Department of Developmental Services that the department will review and approve in advance the vacating of any private residential facility funded by the Departments of Developmental Services and Social Services. This policy will apply to any home that that is operated as a licensed residential facility that is operated by the agency, or a home that is operated as a licensed residential facility that has been taken over as part of the re-bidding process for residential facilities formerly operated by another private residential provider.

**B. Applicability:**

This policy will apply to all requests to vacate licensed residential facilities in order to relocate the residents. This policy applies to homes operated as licensed residential facilities that are owned by private agencies or are leased by private agencies from a landlord via a capital lease agreement, or an operating lease, and the licensed residential facility has room and board rates determined by the Department of Social Services.

**C. Definitions:**

None

**D. Implementation:**

Not applicable

**E. References:**

Sections 17a-227-1 to 17a-227-22, inclusive, of the Connecticut General Statutes  
I.G.PR.002 Private Agency Vacating Licensed Residential Facilities

**F. Attachments:**

None